

Setting up your OCS Wholesale Purchasing Account

/ LICENSED RETAILER PURCHASING ACCOUNT CHECKLIST /

As a Licensed Retailer in Ontario, you are obligated to purchase all cannabis products exclusively through OCS Wholesale. To place product orders, each Licensed Retailer and Authorized Store will require a secure OCS Purchasing Account. Please also note that under provincial legislation, only the Licensed Store Manager or Licensed Retailer is authorized to make purchases on behalf of an Authorized Store.

/ PROCESS AND INFORMATION REQUIRED /

As part of your intake process with OCS Wholesale, a Client Service Representative will work with you over the phone to help set-up your account using key information about your business.

In advance to this call, we ask that you please be prepared to provide the following information:

- Legal business name
- Store address (for delivery)
- Billing address (if different from store address)
- Key contact information for orders
- Key contact information for financial matters
- Financial Institution name
- Financial Institution Address (complete)
- Financial Institution Transit Number
- Financial Institution Account Number
- Signed Pre-Authorized Debit form from your Financial Institution (per Schedule B of the Retailer Agreement)
- HST Number
- Copy of Insurance Certificate (must state value of Commercial General Liability Insurance in the amount of not less than Ten Million Dollars (\$10,000,000) per occurrence, as per section 16.1 of the Retailer Agreement)
- Retail Operator License Number (per AGCO)
- Retail Store Authorization Number (per AGCO)
- Retail Manager License Number (per AGCO)

/ RESOURCES /

Government of Canada:

<https://laws-lois.justice.gc.ca/eng/acts/C-24.5/FullText.html>

Alcohol & Gaming Commission Of Ontario (AGCO):

<https://www.agco.ca/content/registrars-standards-cannabis-retail-stores>

Government of Ontario:

<https://www.ontario.ca/laws/statute/18c12>

<https://www.ontario.ca/laws/regulation/180468>

